Case No. ______ Voucher No. _____

OUT OF COURT HOURLY WORKSHEET

Date	Brief Description of Services	Interviews and Conferences	Obtaining Records and Reports	Legal Research and Writing	Travel Time	Investigative and Other Work
	PAGE TOTAL					
	GRAND TOTAL					

I declare under a penalty of perjury that the foregoing is true and correct.

Attorney

_Date Submitted _____ Page ____ of _____

Case No: ______
Voucher No: ______

IN COURT HOURLY WORK SHEET

Date	Brief Description of Services	Arraignment and/or Plea	Motions and Requests	Bail Hearing	Sentence Hearings	Trial	Revocation Hearings	Appeals Court	Other
	PAGE TOTAL								
	GRAND TOTAL								

I declare under the penalty of perjury that the foregoing is true and correct.

Attorney_____

OTHER EXPENSE WORKSHEET

Case Number:_____ Voucher Number:_____

Amount Per Item

Date	Brief Explanation	Mileage	Parking	Meals	Lodging	Copying	Postage	Toll Calls	Telegrams	Other
										<u> </u>
										+
										+
	TOTAL AMOUNT PER ITEM									1

I declare under penalty of perjury that the foregoing is true and correct.

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