

**UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF NEW YORK**

Robert H. Jackson
United States Courthouse
2 Niagara Square
Buffalo, New York 14202
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Kenneth B. Keating
Federal Building
100 State Street, Room 2120
Rochester, New York 14614
Phone: 585-613-4000
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NOTICE OF APPOINTMENT AND ACKNOWLEDGMENT

- 1. CASE NAME/NUMBER:**
- 2. *PRO SE* LITIGANT (FULL NAME):**
- 3. *PRO BONO* ATTORNEY (FULL NAME):**
- 4. *PRO BONO* PROGRAM THE ATTORNEY IS AFFILIATED WITH (VLP OR JUSTCAUSE):**
- 5. SCOPE OF *PRO BONO* ASSIGNMENT:**

I, the undersigned, understand and agree that:

1. The *pro bono* attorney assigned to represent me will provide *pro bono* representation in affiliation with
(hereinafter described as the “*Pro Bono* Program”).
2. The *Pro Bono* Program’s role is to provide support to the attorney in various ways including, but not limited to, opening an attorney/client case file for the attorney.

3. The *Pro Bono* Program does not represent me and will not provide me with any direct services.
4. The *Pro Bono* Program will treat any information obtained about me as confidential in accordance with Rule 1.6 of the New York State Rules of Professional Conduct.
5. The representation I receive from the *pro bono* attorney requires my cooperation with the *Pro Bono* Program and with the *pro bono* attorney.
6. The *pro bono* attorney must periodically update the *Pro Bono* Program regarding the procedural status of this case, in order to receive the benefits and protections afforded to other volunteers of the *Pro Bono* Program.
7. The *Pro Bono* Program's involvement shall terminate upon conclusion of the *pro bono* attorney's assignment (whether by completing the assignment or being removed by the Court). Alternatively, the *Pro Bono* Program may also ask the Court to terminate its involvement at any time, for good cause.
8. The *pro bono* attorney and/or the *Pro Bono* Program may ask the Court to withdraw from the *pro bono* assignment, if my income or resources exceed the eligibility guidelines. Such an application will be made pursuant to the New York Rules of Professional Conduct and applicable law.
9. The *pro bono* attorney shall, in consultation with me, determine what professional steps are appropriate to represent me.
10. The *pro bono* attorney has the right to seek and retain attorney fees and statutory costs from the opposing party, providing that my legal interests are not prejudiced by the same.
11. Should I decide to file an appeal after the conclusion of the representation, neither the *pro bono* attorney nor the *Pro Bono* Program must represent me.
12. Neither the *pro bono* attorney nor the *Pro Bono* Program is obliged to represent me in any related or unrelated proceedings or matters, outside of the scope this assignment (*see* "Scope of *Pro Bono* Assignment" detailed above).

By signing below, I agree to all of the terms and conditions listed above (1-12).

X _____
Pro Se Litigant/Client Signature

Date X _____