

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF NEW YORK

2004 JUN 23 AM 10:44

In Re: Implementation of
Requirements of the E-Government
Act of 2002

STANDING
ORDER

In compliance with the E-Government Act of 2002 (Pub. L. No., 107-347) and in order to promote electronic access to case files while also protecting personal privacy and other legitimate interests, it is

ORDERED that, effective immediately, parties shall refrain from including, or shall partially redact where inclusion is necessary, the following personal data identifiers from all pleadings filed with the court, including exhibits, whether filed electronically or in paper, unless otherwise ordered by the court:

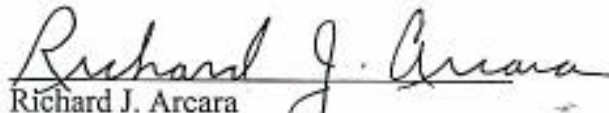
- 1) **Social Security numbers.** If an individual's social security number must be included in a pleading, only the last four digits of that number should be used.
- 2) **Names of minor children.** If the involvement of a minor child must be mentioned, only the initials of that child should be used.
- 3) **Dates of Birth.** If an individual's date of birth must be included in a pleading, only the year of birth should be used.
- 4) **Financial account numbers.** If financial account numbers are relevant, only the last four digits of these numbers should be used.
- 5) **Home address.** If a home address must be included, only the city and state should be used.


Any party wishing to file a document containing the personal data identifiers listed above may file an unredacted document under seal. A party filing under seal an unredacted document


containing personal data identifiers shall file simultaneously a redacted copy of the document for the public file.

Counsel are urged to notify all clients of this order and the provisions of the E-Government Act of 2002, so that an informed decision about the inclusion of personal identifying information in pleadings and documents may be made. The responsibility for redacting these personal identifiers rests solely with counsel and the parties. The Clerk of the court will not review pleadings for compliance with this order.

Buffalo and Rochester, New York
June 23, 2004


Richard J. Arcara
Chief United States District Judge


David G. Larimer
United States District Judge


William M. Skretny
United States District Judge



Charles J. Siragusa
United States District Judge


John T. Curtin
Senior United States District Judge


John T. Elfvin
Senior United States District Judge


Michael A. Telesca
Senior United States District Judge

ATTEST: A TRUE COPY
U.S. DISTRICT COURT, WDNY
RODNEY C. EARLY, CLERK

By 
Deputy Clerk
Original Filed 6/23/04